

# Minutes of the Port Jervis Free Library Board of Trustees

June 21, 2022

10:00 AM

Present: Beverly Arlequeeuw, Carey Sue Connelly, Carl Hendrick, Valerie Maginsky, Dick Roberts, Evelyn Rogers, Joan Wagner

Public: Barbara Cassidy, Connie Treuting, Susan Wade

**I/II Call to Order/Pledge of Allegiance** - The meeting was called to order at 10:06 a.m.

**III Public Comment** – Carl introduced Evelyn, who was named Library Director with a hire date of June 13, 2022.

## **IV Minutes (Attachment 1)**

*Dick made a motion, seconded by Joan, to approve the minutes of the May 17, 2022 meeting with the following change: XII-Additional New Business—The granting of 28 (not 22) hours of sick bank leave was approved. Unanimously passed.*

**V Correspondence** – None

## **VI Approval of Statistics and Financial Reports (Attachment 2A-D)**

*Dick made a motion, seconded by Joan, to approve the statistics, financial reports and bills as presented. Unanimously passed.*

## **VII Director's Report (Attachment 3A-C)**

- Beverly reported that the Friends Group has agreed to donate \$3000 toward the purchase of a 3D printer. Evelyn can survey other libraries for suggestions regarding the purchase and work with Stacy Joergle-Gildea as a resource. A 3D printer will be advantageous when programming restarts.
- At the RCLS Directors Association meeting the plans for the Minisink Public Library referendum were discussed. The vote will be October 18. If passed, library cards held at the Library for Minisink residents will transfer to Minisink the following day (the home library designation will change). Grace Riario will be the acting director of the new library; no staff will be hired until September 2023. Beverly suggested that Grace be invited to a future Board meeting to explain the impact of the new library on Port Jervis.
- Beverly thanked the Board for 14 years of employment at the Library and enumerated some of the many accomplishments of that period, saying that everyone can take pride in those accomplishments. Carl presented Beverly with a card and gift on behalf of the Board.
- *Dick made a motion, seconded by Valerie, to approve the Director's Report as presented. Unanimously passed.*

### **VIII Old Business**

- ***Dick made a motion, seconded by Joan, to approve the proposal for replacement of impellers in the boiler by George Cheshire at a cost of \$6400. Unanimously approved.***

### **IX New Business – (Attachment 4A-C)**

- ***Dick made a motion, seconded by Valerie, to authorize the scheduling of a financial audit and annual report preparation for the fiscal year ended June 30, 2022. Unanimously passed.*** Susan will make the necessary arrangements with Justin Wood of Nugent & Haeussler, PC.
- ***Carey Sue made a motion, seconded by Valerie, to certify the election results as follows: Proposition 1 (the budget) – 102 yes, 17 no; for trustee – Carl Hendrick 118 votes, with no write-in votes. Unanimously passed.***

**X Next Meeting** – A reorganization meeting is scheduled for Friday, July 1, 2022 at 10 a.m. The next regularly scheduled meeting will take place Tuesday, July 19, 2022 at 10:00 a.m.

**XI Executive Session** – ***Dick made a motion, seconded by Joan, to go into Executive Session at 10:41 a.m. to discuss contract and personnel matters. Unanimously passed. Dick made a motion, seconded by Valerie, to come out of Executive Session at 11:23 a.m. Unanimously passed.***

***Dick made a motion, seconded by Valerie, to approve the Library Director contract as presented. Unanimously passed.***

**XII Adjournment** – ***Dick made a motion, seconded by Valerie, to adjourn the meeting at 11:24 a.m. Unanimously passed.***

Respectfully Submitted,

Susan Wade  
Board Secretary