

Minutes of the Port Jervis Free Library Board of Trustees

July 2, 2021

10:00 AM

Present: Beverly Arlequeeuw, Carl Hendrick, Valerie Maginsky, Dick Roberts, Joan Wagner

Public: Barbara Cassidy, Susan Wade

I Call to Order/Pledge of Allegiance

The meeting was called to order at 10:01 a.m. with the pledge of allegiance.

II Swearing in of Officer

Beverly Arlequeeuw swore in Valerie Maginsky to a five-year term as Trustee.

III Reorganization

Dick Roberts made a motion, seconded by Joan Wagner, to retain the officers of the Board of Trustees as follows: Carl Hendrick, Chairman; Dick Roberts, Vice Chairman; Joan Wagner, Fiscal Officer; Carey Sue Connelly, Secretary. Unanimously passed.

IV Old Business - none

V New Business

- ***Valerie Maginsky made the following motion, seconded by Dick Roberts, that “the Port Jervis Free Library hereby passes a resolution directing the Port Jervis School District to collect the Real Property Tax amount of \$1,085,512 from taxpayers of the Port Jervis School District on behalf of the Port Jervis Free Library.” Unanimously passed.***
- ***Dick Roberts made a motion, seconded by Joan Wagner, to sign the change order to extend the contract with TM Brennan to August 15, 2021.*** Carl Hendrick noted that with regards to paragraph 4 of Mr. Brennan’s letter dated 6/15/21: “We had pushed the project off to our busiest season to help the library save the money on the temporary heat.” The Board was concerned about the weather conditions “during the deep winter season” following delay in shipment of boiler that didn’t occur until 12/29/20. On 1/11/21, Brennan asked for an extension until 1/13, “so the chimney can be brought up to code” and noted waiting for warmer weather would result in savings on temporary heat. The eventual extension was set for end of April. Carl emphasized that the Board’s concern was about replacement occurring in late January, not the benefit of monetary savings. ***The motion was unanimously passed*** and Carl signed the change order.
- The mechanics of the management-employee committee was discussed. Carl stated that he could attend all four sessions and that another Board member will be added to the roster, and said that the employees should be rotated into the meeting so that the meetings are not always with the same personnel. He also stated that a one-hour time limit be established and that an agenda/talking points be distributed beforehand.
- The election results were as follows: Proposition 1 (the budget) – 142 yes, 28 no; for trustee – Valerie Maginsky 114 votes, Margaret Springer 47 votes with Matthew Conklin and Melissa Neuhasuer each getting one write-in vote.

VI Next Meeting

The next regularly scheduled meeting will be July 20, 2021 at 10:00 a.m.

VII Executive Session

Dick Roberts made a motion to go into Executive Session at 10:18 a.m. for the purpose of discussing a personnel matter, seconded by Joan Wager. Unanimously passed. Dick Roberts made a motion to come out of Executive Session at 10:55 a.m., seconded by Joan Wagner. Unanimously passed.

XIII Adjournment

Dick Roberts made a motion, seconded by Joan Wagner, to adjourn at 10:56 a.m. Unanimous.

Respectfully Submitted,

Susan Wade
Board Secretary